Policy for Offering Writing Intensive (WI) Courses

St. Kate’s students are required to take four WI-designated courses to fulfill the current Liberal Arts Core. CORE 1000 (TRW) or CORE 2000 (For TRW transfer students above 32 or more credits), and CORE 3990 (GSJ) fulfill two of the courses. A major/minor WI course and a WI elective fulfill the other two courses. To fulfill their WI elective, students may choose a course from among 74 WI-designated offerings. The current list is located in the online course catalog.

To be considered writing intensive (WI), courses must:
- Meet specific WI criteria [Refer to Writing Intensive (WI) Course and Syllabus Criteria]
- Undergo a proposal review process*
- Be approved by the Advisory Writing Committee
- Be designated as WI by the Registrar

Please note the following exclusions:

1. Students cannot earn WI credit in courses that aren’t already designated as WI; instructors may not permit students to take their courses as WI, unless the courses are already designated as such. Please refer to the current list of WI courses. To ensure that students fulfill their four required WI courses according to this policy, prior to declaring their intent to graduate, the Writing Committee recommends that advisors track closely their advisees’ progress in this area.
2. Students cannot earn WI credit by taking a course, WI-designated or not, as an independent study.
3. Instructors wanting to offer a WI topics course must get WI-designation before offering the topics course.
4. Instructors wanting to offer a new course with WI curriculum must get both WI-designation and SCAC course approval before offering the new course.
*The Writing Committee proposal review process takes **two-four (2-4) weeks**. Please take this timeline into consideration to ensure sufficient time for course planning and delivery. We advise faculty to undergo the proposal review process *at least* one semester prior to offering the course (e.g., spring review for fall offering). The Writing Committee recommends planning a year ahead for a new WI course.