FALL

Academic and Advising
- Meet with your First-year advisor throughout fall semester; discuss the Mapworks survey results and identify resources to get you on track for success. Meet with the ASL and Interpreting Department Chair during the fall term to learn about ASL/Interpreting majors opportunities.
- Attend the TRW Salon during Family Weekend in the fall and learn what it means to be an educated women in the liberal arts.
- Ask your ASL professor or department staff for information about events in the Deaf community and opportunities to learn more about the majors and how these majors relate to potential careers.
- Take ASL 1110: Beginning ASL I, a prerequisite course for both ASL and Interpreting majors. Plan to register for ASL 1120: Beginning ASL II in the spring. If you have previous ASL coursework, contact the department for recommendations for classes and/or complete an ASL assessment to be correctly placed in the ASL course sequence.
- Strive to earn the required GPA in all prerequisite courses (2.6777 or B-) to be considered for admission into the major.
- Register for 16 credits each and every term to graduate in 4 years if you are beginning your academic college career at St. Kate’s. A January or summer course is a sure way to complete on-time.
- Meet with a librarian to improve your research skills.
- Talk to your advisor about possible classes to take Summer Session.

Career Development
- Consider shadowing or conducting an informational interview with an Interpreting or ASL major. Contact one of the Career Counselors to obtain names and prepare for this important activity.
- Apply for student employment, internships, and jobs by logging into KatieCareer and completing your profile.

Social Justice and Spiritual Development
- Explore faith-in-action by volunteering or going on a Justice Learning and Outreach trip (January or March). Contact Campus Ministry.
- Develop a daily practice for reflection time; visit the Chapel or interfaith prayer room in Campus Ministry.

Community Connections
- Attend the annual Activities Fair in September. Consider joining the ASL Club.
- Meet with your Financial Aid counselor to ensure your financial plan supports your academic plan.
- Join the Silent Lunches. Contact your ASL instructor and/or the department for the semester schedule.
- Attend a production at The O’Shaughnessy — one of the Twin Cities’ premier theater venues right on campus!

SPRING

Academic and Advising Connections
- Contact a member of the ASL and Interpreting department to discuss what courses you should register for next term. You may also obtain all of the advising forms from the department’s website to share with your First-year advisor. Make sure you register for the required prerequisite courses as well as the required supporting courses.
- Take ASL 1120: Beginning ASL II and COMM 2020: Communication Dynamics in Personal Relationships. These classes form the foundation coursework for all ASL and Interpreting majors.
Conduct a “What If” scenario on the Degree Evaluation link with your advisor. Explore minors and double major options with your major.

Discuss options with your advisor for Global Studies opportunities to enrich your overall major. Attend the annual Study Abroad Fair in February.

Challenge yourself academically by exploring opportunities in the American Sign Language Honor Society (see highlighted box), the Antonian Scholars Honors Program, and/or membership in Phi Beta Kappa, a prestigious Honor Society for liberal arts majors. (For information on Phi Beta Kappa, contact Art and Art History Professor Amy Hamlin, Chapter President, or Biology Professor Martha Phillips, Chapter Secretary).

Officially declare your major by April 1. Go to KateWay, “Campus Resources.” Link to Office of the Registrar, then “Fill Out a Form.” Click on “Forms for Students.” Choose “Change of Major Form: College for Women.”

Attend the Activities Fair during February to explore co-curricular activities that match your interests.

Develop financial management skills; attend the university-wide Money Management speaker series or register for 2-credit course, INDI 2994: Personal Financial Fitness (for only first- and second-year students.)

Social Justice and Spiritual Development

Act on St. Kate’s commitment to justice through service-learning opportunities such as Volunteers in Action, Justice Learning & Outreach trips coordinated by Campus Ministry, and off-campus student employment such as America Reads coordinated by Community Work and Learning (CWL).

Leadership Development and Student Employment

Obtain career-related employment by applying for a student employment position within the ASL and Interpreting department for next year. Watch for application deadlines. All students must first complete a St. Kate’s Student Employment application through KatieCareer. See highlighted box for details and applications for each position. Please refer questions to the listed contact persons.

Community Connections

Consider joining the ASL Living Learning Community (LLC) next year: watch for deadlines to sign up to live on the ASL floor in Carondelet Center. Sign-up takes place during the month of April. This Learning Community is open to any student with a specific level of ASL fluency. Inquire within the ASL and Interpreting department for details.

Use the Tools

In addition to the St. Catherine Experience, use the following advising tools to ensure you graduate in the time frame you expect!

Degree Evaluation: Most up-to-date tool to view your degree progression: what classes you have taken and what you still need to complete.

Transfer Evaluation System (TES): Use our TES database of over 50,000 pre-approved courses to see if your course has been approved for transfer.

Getting Ready to Register for Next Term

1. Resolve any “HOLDS” placed on your student account that will prevent you from registering. Under the “My Banner Self Service”, click on “Student Information – path to student schedule”, then click on “Student Account.” View “Holds” to identify a specific hold.
2. Review the Major Planning sheet for ASL and Interpreting and/or meet with a department advisor to discuss the major and courses to take.
3. Attend a Pre-Registration Session required for First-year students, offered by the Peer Advising Liaisons (PALs) in the Academic Advising Office, to learn about the registration process. Then, meet with your assigned Academic Advisor to confirm or change your course plan.
4. First-year, sophomore, and junior students must obtain a PIN number from their advisor in order to register; senior students should meet with their advisor prior to every registration to ensure they are meeting graduation requirements and positioned well for graduate school, professional programs or employment.
5. Declare your major during the spring. Go to KateWay, “Office of the Registrar” under the Campus Resources tab. Go to “Fill out a Form”, and then “Change Your Major Form: for College for Women.”

St. Kate’s Clubs and Events for ASL and Interpreting Majors

ASL Club – The ASL Club challenges participants to become successful and comfortable with interactions using ASL.

Silent Lunches – ASL Club members, students, faculty, alumnae and members of the Deaf community gather regularly for Silent Lunch. You will find your classmates at a table in the Dining Room or at another location advertised by the ASL Club.

Senior Presentations – Each spring, seniors present their research in a public forum at the end of the term. Join your peers and support their scholarly work and achievements in this important capstone event. Go to the department’s website and link to Upcoming Events for more information.
FALL

Academic and Advising Connections
- Attend the Second Year Celebration program in the fall, an important initiation event as an emerging scholar at St. Catherine University.
- If you are new to the department, meet the faculty members and upper-class students and learn about what the majors are within the department and which events and programs are taking place. If you are already an ASL major, help introduce interested students to the available majors.
- Challenge yourself to get to know a different professor in the ASL and Interpreting Department each semester. Let them know your interests. Appreciate the personal approach and attention offered by the faculty to assist you in planning your major. The faculty will be able to help you match your interests to possible career tracks.
- Begin talk with faculty within the department to learn about program requirements if you think you may be going to graduate school.
- Strive to earn a strong GPA for consideration into the American Sign Language Honor Society or other University academic scholar awards.
- Make sure you have officially declared your ASL or Interpreting major. Go to the Student tab in KateWay and review your Academic Profile.
- Professors in the department will keep you up to date regarding events in the community. You can also contact the department program coordinator for information.
- Contact the Center for Community Work and Learning to research possible volunteer opportunities. Prepare for your volunteer work in ASL 3110: Advanced ASL next fall.

Career Development
- Attend the annual Career Opportunities Fair. Learn about internships and employment opportunities. Practice networking skills and exploring the job market.

Community Connections
- Find your place here: join the ASL Club, attend Silent Lunches, attend ASL and Interpreting department events.
- Explore the Twin Cities Deaf website TCDeaf.com. Look for volunteer opportunities and other events that engage the Twin Cities Deaf community.
- Attend performances on-campus and within the arts-rich Twin Cities environment.
- Learn important financial management skills; consider taking the 2-credit INDI 2994: Personal Financial Fitness. Learn how to develop and live on a budget.

Social Justice and Spiritual Development
- Join in ministry at Mass on Sunday morning or at the evening ecumenical service. Get involved: sing, play an instrument, or read. Help lead a retreat, co-lead a faith-sharing group, and/or grow by sharing privately with a spiritual mentor.
- Act on our community’s commitment to justice through service-learning opportunities including Volunteers in Action, Justice Learning and Outreach trips, and off-campus student employment such as America Reads. Consider becoming a student leader on a Justice Learning and Outreach Trip if you attended one as a first-year student. Volunteer locally and get involved in justice actions.

Leadership Development and Student Employment
- Consider a student employment position in one of the many student worker positions. Go to KatieCareer to review current openings. Ask about openings available in the ASL and Interpreting department.
- Build on your leadership skills. Take a leadership role in Student Senate, a club or organization, LEAD Team, Students Who Are Parents (SWAP), or Social Events and Experiences for Katies (SEEK). Serve as a Student Center Building Manager, an Orientation Leader, or in other campus employment positions.

Financial Aid
Be sure to meet with your assigned Financial Aid Counselor (one of your Campus Connections) once every term to ensure that your financial aid package will support your academic plan.

Student Employment Opportunities in the ASL and Interpreting Department
- ASL Peer Tutors
- Teaching or Research Assistant in the Assistantship Mentoring Program (AMP).
- Program Assistant in the CATIE Center
- RA in the ASL Residential Learning Community/Carondelet Center (see Residential Life for RA application process). All students must apply online through KatieCareer, the St. Kate’s student employment website for internships, on- and off-campus jobs as well as post-graduate positions.
SPRING

Academic and Advising Connections
- Meet with faculty within the ASL and Interpreting Department; learn about their areas of expertise including legal interpreting, ethics and decision making, healthcare, educational interpreting, and more. These discussions will assist you in discerning what area you would like to pursue as well as consider internship possibilities.
- Review the Academic Program Planning sheet with your advisor. Before reaching junior status (60 credits), make sure you have completed the Change Your Major/Advisor form. Review your academic catalog and complete a Degree Evaluation, then meet with your advisor to identify which major, liberal arts core, or other graduation requirements you have left to complete.
- Participate in a full language and cultural immersion study abroad experience through Gallaudet University! Talk to your advisor about the program and plan accordingly.
- Consider conducting research with faculty members in the department in the Undergraduate Research Program.
- Strive to earn a strong GPA to be eligible for the American Sign Language Honor Society or other University academic honors.

Career Development
- Continue to build understanding of your field. Conduct informational interviews with alumnae and contacts within the department. Talk to your professors; invite them to share their wisdom, reflections and their own personal networks in the areas they represent. Alumnae contacts can be obtained through the Career Development office.
- Review Career Development website for information on how to prepare for the GRE admission test if graduate school is in your future. Talk to your professor about what it takes to be a successful applicant and for suggestions about graduate school options.

Leadership and Student Employment
- Talk to your advisor about the many leadership opportunities available to juniors and seniors within the department. Ask about becoming a teaching assistant or research assistant during your junior and senior years in the Assistantship Mentoring Program (AMP). Be aware of the spring application deadlines for consideration for fall.
- Consider taking a leadership role in the ASL Club.
- Consider applying for the RA position in the ASL Learning Community for next year.

Community Connections
- Explore the CATIE Center website (stkate.edu/catie) to learn about resources and learning opportunities. The CATIE Center at St. Catherine University is a comprehensive resource center for interpreters in the Midwest region.
- Attend an ASL poetry reading or theatrical performance.

Tips for Transfer Students
Know that you are not alone; many students transfer to St. Kate’s as an ASL or Interpreting student. We want to meet you as soon as possible! Please make an appointment with your assigned advisor or anyone identified below with an asterisk (*). We want to make sure you are on track from the get-go.

ASL and Interpreting Department:

Paula Gajewski Mickelson* Faculty and Department Chair x6035, 612-520-7178 VP SPE 206 plgajewskimickelson@stkate.edu
Bradley Neubarth Adjunct Faculty x6945 MUS 201 beneubarth@stkate.edu
Bridget Sabatke Adjunct Faculty x6771 MUS 208 bksabatke@stkate.edu
Elizabeth Siebert Faculty 651-964-1432 VP MUS 201E esseibert@stkate.edu
Erica Alley* Faculty x6018, 612-255-3386 VP SPE 207 ealley@stkate.edu
Gloria Nathanson* Faculty 651-964-1430 VP MUS 201F gvnathanson@stkate.edu
Jenny Smith Adjunct Faculty x6945 MUS 201 jsmith@stkate.edu
Josephine Heyl Program Coordinator/Interpreter x6945, 612-913-4326 VP MUS 201C jeheyl@stkate.edu
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Lauri Krouse Adjunct Faculty x6945 MUS 201 lkrouse@stkate.edu
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Sunny Brysch Adjunct Faculty x6945 MUS 201 brysch266@stkate.edu
Tracy Ivy Adjunct Faculty x6945 Music 201 tlivy@stkate.edu

*denotes Department Advisors
FALL

Academic and Advising Connections

- Explore opportunities for research and teaching assistantships through the Assistantship Mentoring Program (AMP) sponsored by Community Work and Learning.
- Explore the Collaborative Undergraduate Research Program opportunities with your advisor. Get one-on-one experience with a faculty member conducting research; consider presenting at the Collaborative Undergraduate Research conference in the spring. Discuss opportunities now in order to plan appropriately.
- Continue to strive for a strong GPA that will enable you to be considered for the Antonian Honors Program, Phi Beta Kappa and/or the department’s honor society. (See highlighted box.)
- Build your professional résumé. Talk to your advisor about available opportunities to gain the experiences you need.
- Continue to build your research skills: librarians can help you find journal articles, books and more.
- Consider a summer internship! Talk to your academic advisor and the Internship Director about possibilities.
- Get ahead and graduate early, or catch up on credits. Whether you are looking to get ahead in your coursework, catch up on credits or simply stay on track in your chosen program, enrolling in a Summer Session course at St. Kate’s is a great way to do it!

Career Development

- Attend the Annual Career Opportunities Fair. Practice your interviewing skills for internships and employment opportunities.
- Identify graduate schools to apply to. Utilize the graduate school resources in the Career Development library or on the Career Development website. Attend the Graduate School Fair in October. Start the application process early — consider the application process like taking a course!
- Consider applying for a student employment position in the CATIE Center.

Leadership and Student Employment

- Consider becoming an ASL tutor or program assistant for the CATIE Center during your junior or senior years. Identify the leadership skills you want to enhance through these positions.
- Develop your professional voice: attend networking and organizational meetings to interact with professionals in the field. As you engage in class debates, learn how to effectively assert your opinion both in writing and speaking. Appreciate the skills you learn from peer reviews.
- Expand your leadership skills by taking a leadership role in the Student Senate, in any club or organization, the LEAD Team, Students Who Are Parents (SWAP), or Social Events and Experiences for Katies (SEEK). Serve as a Student Center building manager, as an Orientation Leader or in other campus employment opportunities.

Community Connections

- Apply to serve as a Conference Support Staff at one of the professional conferences taking place like the Minnesota Registry of Interpreters (MRID). Talk to your advisor about opportunities to assist with CATIE Center events throughout the year. Develop confidence in introducing yourself and networking in these important connections.
- Discuss ideas publicly by attending lectures and other events; look for opportunities to present a research paper or topic of interest to neighborhood organizations, schools, or community groups.

Take a summer course!

Catch up, get ahead, stay on track to complete your degree in 4 years!

Suggestions for making connections to your major.

Majors and Minors in ASL and Interpreting

**American Sign Language (ASL) Major (Bachelor of Arts)**
The ASL major at St. Kate’s allows you to study the language and culture of American Deaf people. As an ASL major, you will be constantly striving to increase your communicative and cultural competence. ASL majors are encouraged to pursue a double major or minor in a related field, such as communication studies, education, nursing, or psychology, or to pursue a master’s degree in a related field. Students are also encouraged to participate in a study abroad program. A minor in ASL is also offered.

**Interpreting Major (Bachelor of Arts)**
St. Kate’s offers a nationally recognized education in ASL/English interpretation. As a student, you will develop specialized ability to facilitate communication between Deaf people and non-deaf people. As an interpreter, graduates work in a wide variety of settings including healthcare, K-12 and post-secondary education, rehabilitation services, performing arts and business. The Interpreting major prepares graduates to sit for the national interpreting exams.
**SPRING**

**Academic and Advising Connections**
- Begin discussions with the department internship coordinator. Plan carefully for opportunities within Minnesota as well as out-of-state: California, Arizona, Wisconsin, Illinois, Washington state and Washington D.C.
- Consider a collaborative research project with a faculty member or a project presentation at a major conference. Discuss your interests with department faculty.
- Plan for your Global Search for Justice course: study and reflect on social justice issues. Consider choosing a section that offers an off-campus learning component such as service learning or study abroad.
- Complete and submit the “Declaration of Intent to Graduate or Complete Certification” form by May 15. Go to KateWay, “Campus Resources.” Link to Office of the Registrar, then “Fill Out a Form.” Choose “Forms for Students” and select “Intent to Graduate or Complete Certification” form.
- Discuss with your advisor what is expected during your senior year capstone project. Plan ahead for this very important requirement.
- Begin preparing for the written National Interpreting Certification (NIC) exam if you are an interpreting major. Register with the Registry of Interpreters for the Deaf (RID) to take the exam in the fall.

**Career Development**
- Finalize a draft of your résumé with a career counselor.
- You will be required to develop a professional website during your senior year. View the department’s Interpreting Internship Manual to see the required components for your professional website. Work with a career counselor to identify your professional skill sets.
- Attend the annual Minnesota Private College Job and Internship Fair and the Government and Non-Profit Career Fair to help find summer employment.

**Leadership Development**
- Apply to serve as one of the officers in the ASL club or in another organization to which you belong.
- Serve as a teaching assistant or research assistant with the AMP program this year. Explore position opportunities for your senior year.
- Consider applying for student employment/leadership positions within the department. Positions are posted on KatieCareer.

**ASL Residential Learning Community – Third Floor, Carondelet Center**

Learning Communities and Theme Housing Floors are designed to connect students around a common interest, build community and enhance the classroom and co-curricular learning. The American Sign Language Living Learning Community (ASL-LLC) is a culturally and linguistically rich environment where students who know or are learning ASL live and learn together. Through active engagement in the programming and planning for the ASL floor, students further develop their linguistic and cultural competence. Students must have a basic knowledge of ASL, a desire to communicate in ASL, and a commitment to participate in programming both on- and off-campus.

The goal of the ASL-LLC is to provide an environment in which students live and learn in a natural, dynamic communication setting. Students actively engage in the planning and implementation of programming and events that bring the Deaf Community to students and students to the Deaf Community.

Priority placement on this floor will be given to students who will be taking or have successfully completed ASL 2110 (Intermediate ASL I) or are enrolled in ASL 3110 (Advanced ASL) or INTP 4050 (ASL/English Interpreting). Deaf or hard-of-hearing students, interpreting or ASL majors, ASL minors or those students taking ASL to satisfy their language requirement who wish to further develop their linguistic and cultural competence are all encouraged to live on the ASL floor. Priority placement in housing will be given to students who meet these expectations; students who are interested in practicing or building on their ASL skills are encouraged to participate as space on the floor permits.

Before you are placed in a Learning Community or Theme Housing you must submit the following to Residence Life by the March 31 deadline.

- Online Housing and Dining Agreement
- Learning and Theme Housing Agreement (obtain from Residence Life office)

NOTE: Activities planned on the floor may also satisfy some class requirements.
FALL

Academic and Advising Connections
- Complete and submit the “Declaration of Intent to Graduate or Complete Certification” form by November 30 if you are graduating in May. Go to KateWay, “Campus Resources.” Link to Office of the Registrar, then “Fill Out a Form.” Choose “Forms for Students” and select “Intent to Graduate or Complete Certification” form.
- Begin preparing for your internship application and make preparations to focus on internship activities in January.
- Prepare for and take the written National Interpreting Certification (NIC) exam if you are an interpreting major.
- Meet with your academic advisor to prepare for graduation by reviewing the Degree Evaluation and the Academic Catalog. Make adjustments as necessary to make sure you are graduating in the timeline you have developed. (Log into KateWay; under Quick Links, choose appropriate link to Degree Evaluation.)

Career Development
- Meet with a Career Counselor to ensure you have developed a job search plan; practice your interviewing and networking skills. Connect with alumnae and attend events sponsored by professional organizations.
- Attend the annual Career Opportunities Fair in October.
- Use your Career Development “Senior Planner” to help you successfully plan this year.
- Attend the Twin Cities Graduate School Fair. Make sure you are aware of deadlines and application procedures if you plan to attend graduate or professional school. Attend the Government and Non-Profit Job Fair. Complete graduate school applications if you hope to attend in fall semester of the next year. Explore scholarships available for graduate school. View websites in Career Development and Financial Aid.
- Learn about senior year expectations and how to manage them, including your internship, professional website, meetings with your Ethics and Decision Making coach and more.
- Take INTP 4002: Pre-internship Seminar.

Social Justice and Spiritual Development
- Participate in a January or spring break Justice Learning and Outreach trip. Last chance to participate or assist in designing one!

Leadership Development and Student Employment
- Apply to be an ASL tutor within the department.
- Mentor other students for leadership roles within the department and in student organizations to which you belong.

Community Connections
- Consider post-graduate service to further live out St. Kate’s commitment to social justice. Learn about these opportunities in Community Work and Learning.
- Attend the Money Management workshops on budgeting, identify theft, repaying your loans, etc. Develop sound money skills for life after graduation.
- Attend and/or assist with events planned by the ASL Club.
- Apply to serve as Conference Support Staff at one of the regional or national professional conferences this year. Take advantage of these unique high-level professional opportunities to meet the presenters, build your professional network, and learn more about the profession. See department website for listing of opportunities.

Suggestions for making connections to your profession and to your life after graduation

American Sign Language Honor Society
Students are encouraged to strive to become a member of the American Sign Language Honor Society. Criteria are as follows:

- Currently enrolled in a four-year college or university;
- Studied ASL for three years and has taken at least two ASL courses at St. Catherine University;
- Earned an overall GPA of 3.5 (B+) in ASL coursework;
- Earned an overall GPA of 3.2 in all other coursework;
- Completed 20 hours of community service that benefits the Deaf community. (Note: The hours students are required to volunteer for ASL courses cannot be included in this total.)

Watch for more ASL honor society information from the department. Contact Beth Siebert with questions.
SPRING

Academic and Advising Connections

❑ Build a professional relationship with your Ethics and Decision Making (EDM) coach: appreciate the knowledge, wisdom and practices of a polished professional who will serve as a mentor to you. Develop a deeper understanding of your “ethics in action.”

❑ Enroll in Senior Seminar: INTP 4210 if you are an ASL or Interpreting major. In this course, you will read and discuss research that has been completed in the area of ASL and interpreting. You will determine a research topic and complete a literature review. The course culminates with a public presentation on your topic. This requires careful planning and organizational skills.

❑ Learn and appreciate all of your mentors: EDM coach, internship hosts, mentors and faculty. Take in as much as you can from these important relationships as they will guide your practice and skill development.

❑ Confirm completion of graduation requirements with your advisor.

❑ Participate in and complete all internship requirements, including fieldwork, attendance to salons, EDM Circles, meetings with EDM coach, and your professional website.

❑ Be aware of the necessary preparations preceding your national interpreting performance exams.

Career Development

❑ Identify faculty and staff on campus who could serve as references for your job search. Make sure you develop appropriate timelines so that you are able to meet deadlines for completed applications.

❑ Attend the events and workshops in the “From Backpack to Briefcase” program. This program is designed to help seniors successfully make the transition from the academic environment to the professional work environment.

❑ Refine your professional résumé. Meet with a career counselor to practice effective interviewing skills and to articulate the values and skills of your liberal arts/professional education.

❑ Participate in the Minnesota Private College Job and Internship Fair, as well as the Government and Non-Profit Career Fair to network and secure employment in your field.

Spiritual Development

❑ Take time to reflect on the amazing education you have received and the compassionate faculty who have nurtured your skills, knowledge, and passion for the arts. Thank those who have provided meaningful mentoring throughout your education and for the holistic education you have experienced at St. Kate’s.

Leadership Development

❑ Serve as a mentor to new or younger classmates in the department.

❑ Serve as a TA in the department.

Community Connections

❑ Prepare to assume independent financial responsibility by understanding and planning to repay your student loans. Attend the Money Management speaker series to develop financial management life skills.

❑ Celebrate graduation and all your accomplishments: attend the department’s celebration for graduating seniors.

❑ As you prepare for graduation, celebrate all your connections to the University, including mentoring relationships with faculty and staff, and lifelong friendships with your classmates.

❑ Become orientated to Alumnae/i Relations, and learn how to become an active and supportive alumna of the University.

Notes

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