

## 2018-2019 Annual Awards for Research and Creative Work

Sponsored by the Abigail Quigley McCarthy Center for Women

### CATEGORIES OF AWARDS

Awards of \$800 and certificates are available to:

- 1) **undergraduate students** enrolled during all or part of the 2018-2019 academic year in a St. Catherine University (SCU) program on either campus;
- 2) **graduate students** enrolled during all or part of the 2018-2019 academic year in a SCU program on either campus;
- 3) **faculty or staff members** currently employed by SCU;
- 4) **St. Catherine alumnae/i** who graduated in May 2018 or earlier;
- 5) **collaborative** across award categories 1-4 (e.g. undergraduate student/faculty member); and
- 6) **community-engaged work involving collaboration** between SCU submitter (any category) and an external community partner.

Notes:

- A) Categories 1-4 are open to submissions from individuals and collaborative teams.
- B) Categories 5-6 are open to submissions from collaborative teams (not individuals).
- C) Regarding collaborative submissions: For any collaboration including a team member outside St. Catherine, the SCU submitter must be the lead author/artist or equal co-author/co-artist. (If, for example, an SCU faculty member submits with a faculty member from a different institution, the SCU submitter must be the lead or equal co-author/co-artist.)

An awards committee of SCU faculty members evaluates submissions. In its deliberations, the committee may use consultants.

### GUIDELINES FOR ALL SUBMISSIONS

- Research and creative work\* should have a focus on women, gender, or issue(s) relevant to diverse women's status or concerns.
- Work must have been created, revised, or completed within three years before the competition deadline.
- For all categories except alumnae/i, the work must have been completed while the author/artist was enrolled at/employed by SCU in the category for which they are submitting (e.g. graduate entries must be work completed during the submitter's time in graduate school).
- Only one submission per person per year will be accepted. Past award recipients must wait three years to submit again.
- Excerpts and papers derived from published books, book-length manuscripts, or master's theses may be submitted (papers must be between 3 and 25 pages, not including citations); books, manuscripts, or theses in entirety will not be accepted as entries.
- **Written submissions should be word-processed and saved on MS WORD (not PDF). Please note: Submitter's name must be omitted from the pages of the submitted work.**
- The cover pages provided with these guidelines should be completed and attached to the submitted work. Cover pages should be word-processed and saved on MS WORD (not PDF). For collaborative submissions, please complete cover page 1 for each member of the collaborative team.

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### **\*ADDITIONAL GUIDELINES FOR RESEARCH SUBMISSIONS**

- Research entries should be accompanied by a brief statement (approximately one page) to the committee indicating why the submission is consistent with the selection guidelines. Be sure to omit your name from the research statement. In the statement, please address the following:
  1. How the research topic connects to women, gender, or issues relevant to diverse women's status or concerns.
  2. If the submission is part of a larger work (a thesis or book, for example), what has been left out, and why.
  3. If the submission was originally written for a narrow audience (for example, experts in a discipline), how this work has relevance beyond a specialized field.
- Criteria for evaluation of research submissions:
  1. Content fits award criterion of focus on women, gender, or issues relevant to diverse women's status or concerns.
  2. Subject is explored in sufficient depth.
  3. Writing is award level and demonstrates excellence. Cohesiveness and clarity are appropriate for the apparent purpose of the piece.

### **\*ADDITIONAL GUIDELINES FOR CREATIVE SUBMISSIONS**

- Creative work submission also must include a statement (approximately one page) discussing the piece submitted. This may take the form of an artist's statement, a statement of how the piece came to be, a discussion of the context for the piece, or a basic description of motivation and content. Please be sure to omit your name from the creative work statement.
- Poetry
  - All types and lengths of poems are eligible for consideration.
  - Submissions should consist of one to ten poems, typed single- or double-spaced.
- Prose
  - Nonfiction or fiction in the form of essay, short story, performance, or excerpts from novels may be submitted for consideration.
  - Please limit the number of pages to no less than 3 and no more than 25.
- Visual and Recording Arts
  - Submit original work, if possible, to the Abigail Quigley McCarthy Center for Women located in Coeur de Catherine room 230, on St. Catherine University's St. Paul campus.
  - If not, submit digitally captured images, photographs, or a PowerPoint presentation on CD-ROM in ".jpeg" or ".mpeg" format.
  - Music may be submitted as a ".wav" or ".mp3" file via email or on a CD-ROM. Include lyrics typed single- or double-spaced with your completed electronic submission form.
  - Please limit submissions to no less than 3 minutes and no more than 30 minutes.
- Criteria for evaluation of creative submissions:
  1. Content fits award criterion of focus on women, gender, or issues relevant to diverse women's status or concerns.
  2. Work is engaging, i.e. appealing and/or provocative.
  3. Creative skill is award level and demonstrates excellence.

--- Cover Page 1 of 2 (complete and attach cover pages 1 and 2 with your submitted work) ---

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Submitter's Full Name: \_\_\_\_\_

Major(s) or Department: \_\_\_\_\_

Minor(s): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_ SCU ID #: \_\_\_\_\_

St. Kate's E-mail Address: \_\_\_\_\_

Non-St. Kate's E-mail Address: \_\_\_\_\_

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### **SUBMISSION CHECKLIST**

Please carefully review all submission guidelines and ensure you have the following items before submitting your research or creative work:

- Cover page 1 (regarding collaborative submissions: each individual who collaborated on the work must complete cover page 1)
- Cover page 2
- Your author or artist statement (see Additional Guidelines section for more information)
- Your research or creative work (submitter's name must be omitted from the pages of the submitted work)
- Pages are numbered

\*If possible, please submit your research or creative work as one MS WORD attachment, with the order of your submission as follows: cover pages 1 and 2, author or artist statement, and your research or creative work.

### **SUBMISSION DEADLINE**

**4 p.m., Friday, April 12, 2019.** This is a firm deadline: late submissions will be considered only if those meeting the deadline are not selected.

### **TO SUBMIT**

Send to the Abigail Quigley McCarthy Center for Women at [aqmcenterforwomen@stkate.edu](mailto:aqmcenterforwomen@stkate.edu).

**Submissions must be electronic; paper copies of written work will not be accepted** (see Additional Guidelines for Creative Submissions).

**HAVE A QUESTION?** Please call the Abigail Quigley McCarthy Center for Women at 651-690-6783, send an e-mail message to [aqmcenterforwomen@stkate.edu](mailto:aqmcenterforwomen@stkate.edu), or visit us online at [www.stkate.edu/centerforwomen](http://www.stkate.edu/centerforwomen).

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Title of submission: \_\_\_\_\_

Date work was completed (approximate): \_\_\_\_\_

Course, conference, or exhibit for which work was prepared (if relevant): \_\_\_\_\_

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**Is your submission an individual or collaborative work?**

For **individual** submissions, please complete this section:

Is your submission (check one): \_\_\_\_\_ research or \_\_\_\_\_ creative work?

Entry category (check one):

\_\_\_\_\_ SCU undergraduate student                      \_\_\_\_\_ SCU graduate student  
\_\_\_\_\_ SCU faculty/staff                                      \_\_\_\_\_ SCU alumnae/i (class of \_\_\_\_\_)

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For **collaborative** submissions, please complete this section:

Is your submission (check one): \_\_\_\_\_ research or \_\_\_\_\_ creative work?

Entry category (check one):

\_\_\_\_\_ undergraduate student collaboration  
\_\_\_\_\_ graduate student collaboration  
\_\_\_\_\_ faculty and/or staff collaboration  
\_\_\_\_\_ alumnae/i collaboration (class(es) of \_\_\_\_\_)  
\_\_\_\_\_ collaborative across award categories (e.g. undergraduate student/faculty member)  
\_\_\_\_\_ community-engaged work involving collaboration between SCU submitter (any category) and an external community partner

*In the space below, please briefly describe the interaction/process that led to the submitted work, including the role of each collaborator.*